

City of Beverly
JOB POSTING (Vacancy)

Title: Conservation Field Inspector (Temporary Part-Time)

Supervisor: Conservation Administrator/Agent

Salary: \$22.00-\$30.00 per hour depending on qualifications and experience for 15 to 19 hours per week. This position does not provide benefits.

Apply to: Send application/resume to jobs@beverlyma.gov

Summary: The Part-Time Field Inspector works in collaboration with the Conservation Agent to ensure best pre- and post-approval compliance for all department actions; including but not limited to the inspection and compliance with Orders of Conditions, Stormwater Permits, Building Permits, and Subdivision and Site Plan approvals.

Duties and Responsibilities:

- Performs technical inspection work including field visits, inspections of ongoing and completed site work, otherwise ensuring compliance with applicable federal, state and local wetlands, stormwater management and erosion control regulations, as well as state and local subdivision control bylaws and regulations.
- Investigates reports of possible violations.
- Maintains accurate records of all inspections; prepares written reports issuing findings and recommendations. Attends meetings of respective Boards to provide technical assistance when requested.
- Conducts field visits for pending applications before both Conservation and Planning Board, as well as Building Permits, provides input regarding pre-existing site conditions.
- Regularly monitors City-owned and/or controlled conservation and open space land.
- Reviews surety releases.
- Interacts effectively with the public, explains and interprets laws and regulations to the public and enforces such laws and regulations.
- Reads and comprehends plans and guidance to homeowners and contractors during construction.

Qualifications: Bachelor's degree in Environmental Science, Civil Engineering or related field or equivalent combination of education and experience. Prior experience in related field preferred including internships. Working knowledge of principles of land protection, management, and engineering. Familiarity with wetlands, stormwater systems, erosion control best management practices, site plan compliance, natural resource identification, applicable federal, state and local statutes, regulations and policies, and specifically the Massachusetts Wetlands Protection Act and its Regulations 310 CMR 10.00. Ability to delineate a wetland preferred; ability to read and critically analyze maps and plans; strong written and oral communication skills; GIS and computer skills, including comfort using a portable tablet. Applicant must be able to work cooperatively in a team environment. Applicant must be able to perform inspections outdoors, in wet areas, and in varying weather conditions. Field work requires a frequent amount of walking which at times may be on uneven surfaces. A valid Massachusetts driver's license is required.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to walk on uneven surfaces and be outside. The employee frequently is required to sit, stand, talk and hear/listen. The employee is occasionally required to use hands to finger, handle, or feel objects, tools, or controls and reach with hands and arms, climb or balance or stoop. The employee must be able to lift and/or move up to 10 pounds. Specific vision abilities required by this job include the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually quiet. The employee may experience occasional loud noises from construction vehicles/equipment.